

233 South Wacker Drive Suite 800 Chicago, Illinois 60606

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## **Executive Committee**

Annotated Agenda Wednesday, December 8, 2010 11:00 a.m. (or immediately following the Board meeting)

> Will County Conference Room 233 S. Wacker Drive, Suite 800 Chicago, Illinois

**1.0** Call to Order 11:00 a.m.

## 2.0 Agenda Changes and Announcements

## 3.0 Approval of Minutes – October 13, 2010

ACTION REQUESTED: Approval

#### 4.0 FY2010 Financial Statement

Jason Coyle from Baker Tilly Virchow Krause, LLP (formerly Virchow Krause) will present the prepared annual financial statement ACTION REQUESTED: Approval

### 5.0 Travel Expenses

- 5.1 Travel expense claims for the Executive Director
- 5.2 Travel requests from staff for out-of-region travel

**ACTION REQUESTED: Information** 

#### 6.0 Financial Statements

The financial statements reflect revenue and expenditures for the months ending October 31 and November 30, 2010. Staff will provide a summary of the reports

**ACTION REQUESTED: Approval** 

#### 7.0 Metropolitan Mayors Caucus relocation

**ACTION REQUESTED: Update** 

#### 8.0 Grants, Subcontracts and Procurements

A monthly update of activities related to grants, subcontracts and procurements. Staff will provide a summary of the activities.

**ACTION REQUESTED: Approval** 

# 9.0 Executive Director Employment Contract

ACTION REQUESTED: Closed Session

#### 10.0 Other Business

## 11.0 Public Comment

Public comment is encouraged throughout the meeting. The Chair will recognize non-committee members as appropriate. Non-committee members wishing to address the Committee should so signify by raising their hand in order to be recognized by the Chair. The Chair will have discretion to limit discussion.

12.0 Next Meeting: Wednesday, January 12, 2011

13.0 Adjournment

Executive Committee:		
Gerald Bennett, Chair	Elliott Hartstein	Rae Rupp Srch
Joe Deal	Al Larson	Nigel Telman
Other Board Members:		
Frank Beal	Roger Claar	Marilyn Michelini
Alan Bennett	Rick Reinbold	Raul Raymundo
Susan Campbell	Russell Hartigan	Dan Shea